

17<sup>th</sup> October 2013

Dear Parents, Carers and Residents

### **Speech and Language Centre – Building Work**

The building work linked to the refurbishment of our Speech and Language Centre is due to start after half term and so I thought I would write to give you a few more details about what to expect during this time and to assure you that we will be doing everything possible to minimise any disruption for the children and yourselves.

It looks highly likely that the work will commence on Monday 4<sup>th</sup> November 2013. It is anticipated that the work will take a few months to complete and so we are looking at a completion date of around the beginning of March 2014.

Throughout this time, our priority will be to work closely with the contractors to ensure that the building work goes as smoothly as possible and that any disruption for our families, children and neighbours, is kept to a minimum.

Because of the location of the building work (in-between our Infant and Junior gates), some amendments will have to be made to how the school is accessed. The path from the Junior gates into the playground will have to be closed off as this is where scaffolding is being placed; the path that joins the Infant and Junior playground will also have to be closed as this is where the main work is taking place. We hope that it may still be possible to use the Junior gates but, rather than use the path, parents and children will need to use the steps by these gates which go straight into the top playground and this then leads onto the lower playgrounds. There is also another gate at the far end of the lower playground which will be open at the start and end of each school day.

If you collect children from the Infants and the Juniors, we can arrange for your Junior child to be dismissed into the Infant playground.

Public notices are soon to be displayed around the area, informing residents of a change in use of the public footpath directly outside the school. This footpath will be used at certain times of the school day to transport material from the delivery point (at the corner of the school premises, by the tyres) to the actual construction site (by the Junior gates). Part of the contract includes the provision of a full-time banksman to ensure that health and safety remains a priority at all times and limitations have been put in place to restrict movement at the start and end of the school day.

We will work as closely as possible with the contractors to ensure that the building project goes as smoothly as possible and hope that the children will enjoy watching the site progress. However, from time to time issues may arise and we will be committed to resolving these as quickly as possible.

If you are a parent/carer, resident or member of the public, please contact the school immediately if you have a concern about something to do with this project. Our contact details are:

Tel: 01689 841528

Email: [office@applegarth-academy.croydon.sch.uk](mailto:office@applegarth-academy.croydon.sch.uk)

Alternatively, please pop into school and make an appointment to see a member of our Senior Leadership Team.

If something concerns you over the weekend (which you believe to be an emergency situation), please contact the Police or Safer Neighbourhood Team.

We'll arrange a fantastic opening ceremony once completed, to which you will all be invited!

Yours sincerely,

Zoe Harris

Headteacher